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Parks & Recreation Department
Sally L. DeLuca, CPRP, Recreation Division Manager

TO: Skatepark Planning Committee
FROM: Sally L. DeLuca CPRP, Recreation Division Manager
SUBJECT: Meeting Minutes – Wednesday, March 26, 2008

Attendees:

Councilor David Marshall, Tobias English, Jaye Gorham, Eli Cayer, Preston Haynes, City Staff
Tom Civiello, Sally DeLuca

Old Business:

1.0 Meeting minutes from the February 28, 2008 meeting were approved and accepted.

New Business:

2.0 Subcommittee Reports:

Fundraising:

Eli Cayer updated the Committee on potential fundraisers and events that are raising awareness for the Skatepark. He is working on a downhill skateboarding event for this fall. Free Street is looking like a good site. We would sell sponsor banners and line the Street with them. Eli told the Committee that O'Natural's and Flatbread are also willing to host fundraising events. East End Redemption is willing to collect bottles and keep track giving us a check once a month. The Committee also suggested selling t-shirts at Earth Day to raise awareness of the Skatepark and help raise funds.

Eli also reported that the Fundraising Subcommittee also discussed selling bricks to raise monies. He also told the group that Joanna is putting together the initial package to use for grant writing. Eli asked if the brick companies could send sample bricks for the Committee to review so that we can decide on which brick(s) to sell.

Sally reported to the Committee that the City deposited a check in the amount of \$5,775 from MENSCK and \$40 from the Radiance Festival that was held last year.

Tom Civiello, the Assistant Director of Parks and Recreation brought bench information to the committee for review. The City has specific approved benches that will be used "outside" the Skatepark area.

Logo:

The Committee reviewed all the submissions from several elementary, middle and high schools here in Portland for fundraising design. The Committee narrowed the choices to two finalists



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and asked the City staff to work with the artists to see if they could make some minor changes to their submissions. Sally will work with the artists and report back to full committee at the next meeting. City will draft letter to each participant thanking them for taking part in this exciting venture; Jaye will get stickers from local Skateboard shops that we will include with each letter.

Website:

Website is up and running. MENSCK has been added as a link per the Committees request in February. The Committee approved some pictures that James submitted to add to the Skatepark website.

Other Items:

Councilor Marshall asked the Committee to consider dissolving the Website and Logo Subcommittees as most of their work is completed. He asked the Committee to consider creating a new subcommittee for "Event Coordination". Joanna has taken on the grantwriting aspect and Eli volunteered to take on the Event Coordination Subcommittee with some help from Jaye Gorham.

Tom Civiello asked the Committee if they wanted to consider building the Skatepark in phases. He suggested that we overlay the tennis courts, put some portable ramps there and keep fundraising. Some Committee members wondered if the tennis court area needs to be overlaid. Tom agreed to bring back some photos of the current area and some pricing for portable ramps and a new overlay.

Committee members want to be sure that if we do this in phases that the public knows this is still the "future home of the skatepark".

Committee members also thought the current state of the old tennis courts would be fine for portable ramps. Tom and Sally told the Committee that we would take pictures and assess for risk/liability issues.

3.0 Next Steps

Select winning entry for fundraising logo contest.

Press release for fundraising logo contest winner.

Next meeting is Wednesday, April 9, 2008 at 5:30 p.m. at Cummings Center

Review pictures of tennis court and hear about potential costs associated with a Phase I development of Skatepark this spring.



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Skatepark Planning Committee Committee Meeting #4

Date of Meeting: Wednesday, April 9, 2008
Time: 5:30 p.m.
Place: Cummings Center

OLD BUSINESS:

1.0 Acceptance of Meeting Minutes

NEW BUSINESS:

2.0 Selecting winning artist for Fundraising Logo

NEXT STEPS:

**3.0 Creating Event Subcommittee
Discussing potential fundraising events**