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Parks & Recreation Department
Sally L. DeLuca, CPRP, Recreation Division Manager

TO: Skatepark Planning Committee
FROM: Sally L. DeLuca CPRP, Recreation Division Manager
SUBJECT: Meeting Minutes – Wednesday, April 9, 2008

Attendees:

Councilor David Marshall, Tobias English, Joanna Crispe, Pam Richards, Dylan Verner; City Staff Sally DeLuca

Old Business:

1.0 Meeting minutes from the March 26, 2008 meeting were approved and accepted.

New Business:

2.0 Selecting winning artist for Fundraising Logo

Committee selected Meghan Wallace's logo to represent our fundraising efforts. We need to work with Nicole Clegg (City's Communication Director) to hold a press conference.

2.1 Fundraising

Committee discussed fundraising. Joanna asked the City to develop a "Concept Letter" to include in grant requests. This letter would include who we are, what we are trying to do, our goal for fundraising and what we have done to date. Sally will work with Nicole Clegg, the City's Communication Director to craft.

2.2 Temporary Skatepark

Committee discussed the potential of putting in temporary ramps at the site. More information is required to assess. Committee needs to know what the risks are, what components would we need, and how much would this cost. Committee asked Sally to research whether any components were saved from Forum. Committee also asked if PATHS could possibly build some ramps or rails. A greater discussion ensued as to whether this will become a distraction to our greater mission of fundraising. Joanna suggested that perhaps we should outline phases of development and focus our fundraising efforts on each phase. Councilor Marshall asked that we table this item until our next meeting. He also asked if we could get some guidelines from funders on what they are looking for when deciding to commit monies.



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2.3. Fundraising Pavers

Committee discussed using bricks as way to raise funds. We discussed beveled edges vs. straight edges. Beveled works better with sand and straight edges work better with mortar. Pam will try to bring samples of bricks to next meeting.

3.0 Next Steps

- Creating Event Subcommittee (Jaye, Dylan and Eli will meet to discuss upcoming events.
- Review Bricks for fundraising
- Get Munjfest's organizer contact information for committee