



# PORTLAND MAINE

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Recreation & Facilities Management Department

*Sally L. DeLuca, CPRP, Recreation Division Manager*

TO: Portland's Skatepark Planning Committee  
FROM: Vicki L. Allen, Recreation Administrative Assistant  
SUBJECT: Meeting Minutes ~ Tuesday, September 30, 2008  
DATE: October 1, 2008

Attendees: Councilor David Marshall, Tom Noble, Barry Sheff, Dylan Verner, Pam Richards, Jordan Murphy, Kyle Richards-Connolly, Rocco DiDonato, Liza Moore, Eli Cayer, James Meliota, Brian DeRosia, Preston Haynes, Blair Kemp, Nate Manning, Dan Roberts, Adrian Willing, Richard Willing

City Staff: Tom Civiello, Sally L. DeLuca, Vicki L. Allen

## **Skatepark Planning Committee portion of Meeting:**

Old Business (Skatepark Committee):

1.0 Meeting minutes from August 12, 2008 were reviewed.

1.1 Minutes were approved and accepted.

2.0 New Business

- Two thirds (67%) of the Pheonix on-line votes were for the 3<sup>rd</sup> design that was in the paper.
- The Committee voted on design 3 (Crop Design) for skatepark as well.
- Sally will forward all votes and comments to the Committee.
- Sally DeLuca will continue to work with Nicole Clegg to get information out to the media.
- Nicole will make announcement to the press.
- Tom and David will have an "email" meeting to fine tune the skatepark design before we submit more grant requests.
- Tom Noble is still going to contact the Tony Hawke organization to see if a check was issued to Art on Decks.

2.1 Fundraising Efforts

- Eli presented the City with a \$10,000.00 check from In-Body Calm.
- Eli announced that Flatbread Pizza would like to do a fundraiser for the skate park. A vote was taken and it was agreed that the fundraiser will be held on Tuesday, October 21<sup>st</sup> at 5:00 p.m. with \$3.50 from every pizza sold going towards the skate park.
- The Skatepark Committee would like to do a formal thank you to Flatbread Pizza for all of their support.
- T-shirts and bricks will also be sold at the Flatbread Pizza Fundraiser.
- Sally will order a banner for this events as well as future events.



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*(continued)*

- Eli will order the t-shirts.
- Eli also asked if we could have a "thermometer" made showing how much money has been raised to date. The committee would like the thermometer to match Preston's design.
- The Quimby Family Foundation is encouraging us to apply for their grant. Eli will work with Allysia Melnick on this application.
- Tom Civiello has turned in all the paperwork to the Department of Conservation Bureau of Parks & Recreation for their Land & Water Conservation Grant. Now we wait, but it looks good. We should hear from them by the 1<sup>st</sup> of the new-year.
- Now that the Committee has voted on a formal design, it is time to start applying for larger grants, i.e. Tony Hawke Foundation, etc.
- Dylan spoke to Jeff Shaw regarding insurance for the Sunny Breeze Fundraiser. They are hesitant to provide the necessary insurance. Tom Noble will see if he can provide the \$400,000.000 listing the City as additional insured required by the City in order to hold this event. Dylan is working on an event application for Ted Musgrave.
- Dylan has created a Myspace page and will send the link to Sally to be added to the City web page.
- Committee voted to enter in to contract with Brick Co. (Pam brought new brick which Barry said more than met the City specs for strength and durability.) The cost to us \$17.50 each. Barry asked that we ask the brick co. if they offer local bricks as they may cost less. To date \$700.00 has been raised.
- Pam spoke with Joanna re: benches, trees, etc. She gave the committee handouts.
- After looking over Pam's handouts re: Skatepark sponsorship opportunities the Committee would like to know if someone donates \$100,000.00, would they be able to name the Park. Sally will ask the City Attorney and find out if it needs Council approval.

*Our next meeting is on Tuesday, October 21, 2008 3:30 p.m. at the Cummings Center. Hopefully, after the meeting, everyone will head to Flatbread Pizza for the Fundraiser.*