

Skatepark Planning Committee
West School
Thursday, January 24, 2008/5:30 p.m.
Meeting Minutes

In attendance: Councilor David Marshall, Tobias English, Rocco DiDonato, James Meliota, Josiah Webber, Joanna Crispe, Jaye Gorham, Eli Cayer, Pam Richards, Dylan Verner, Gary Sabol, Preston Haynes
Staff Support: Tom Civiello, Sally DeLuca

1. Eli Cayer distributed several skatepark images/elements for the group to get an idea of what Portland's skatepark could look like.
2. Tom Civiello distributed overhead maps of the Dougherty complex and site of the skatepark. Tom told the committee that the City had asked Woodward and Curran to look at the old tennis court site. They believe that the site has a good base and will require less subsurface work. It is being recommended that we grind the top layer and do an overlay.
3. Discussion ensued about the Dougherty complex and the new school. Councilor Marshall explained that the School Committee was working on a possible dual track of either renovating the current Nathan Clifford or rebuilding at the old Baxter School site.
4. Committee member asked about the possibility of using local artists vs. professional park designers. It was also discussed as to whether we could hire a Design/Build Company who might work with local companies who would donate labor or materials. It was agreed that Tom and Sally would talk to the City's Purchasing Agent to bring back information about the City's procurement policies/procedures.
5. Committee discussed potential elements for the park:
 - The park should include elements for both bikers and boarders.
 - The park should have elements for all skill levels/abilities.
 - Each section should be separated in the park.
 - Flow of the ramps and elements are really important.
 - Consider design of elements to include all four seasons.

The committee also thought it was important to get input from current bikers/boarders and get recurring themes.

6. Focus areas for committee members:

- Create mechanism for feedback from current skatepark users.
- Committee creates list of recurring themes.
- Develop RFP
- Select Contractor/Designer
- Develop logo for identification/marketing
- Develop fundraising subcommittee
- Develop web subcommittee
- Develop feedback subcommittee
- Committee members signed up for subcommittee work.

7. For next meeting, City staff agreed to:

- send initial email to each subcommittee
- speak with Purchasing Agent regarding rfp process
- speak with City's legal counsel to inquire whether contributions received by City are tax-deductible.
- speak with City's Information System department to see if we could create a website specifically for Skatepark to include meeting minutes, maps of area, fundraising, new logo, etc.